



# **Port Waste Management Plan for Port of Lerwick**

**Lerwick Port Authority  
Albert Building  
Lerwick  
Shetland  
ZE1 0LL**

**Tel: +44 (0) 1595 692991**

**Fax: +44 (0) 1595 693452**

**E-mail: [info@lerwick-harbour.co.uk](mailto:info@lerwick-harbour.co.uk)**

**Website: [www.lerwick-harbour.co.uk](http://www.lerwick-harbour.co.uk)**

<b>Version:</b>	2026 a0
<b>Approved by:</b>	Harbourmaster
<b>Date of Approval:</b>	03/05/2026
<b>Date of Expiry:</b>	03/05/2029

**ELECTRONIC COPY**

WHEN PRINTED THIS DOCUMENT IS UNCONTROLLED AND MAY BE OUT OF DATE



<b>AMENDMENT RECORD</b>
-------------------------

<b>Version and Amendment No.</b>	<b>Details</b>	<b>Amended by</b>	<b>Date</b>
2021 a0	Update of ICW changes + contact details	Stuart Wadley	10/05/21
2022 a0	Update of plans to reflect new skip and positions.	Stuart Wadley	20/04/22
2023 a0	Information on CERS reporting added.	Amy Inkster	03/05/23
2024 a0	Update of plans to reflect the movement of 2 skips to new positions.	Stuart Wadley	31/05/24
2025 a0	Added waste contractor, updated recycling facilities at Vic Pier.	Stuart Wadley	31/05/25
2026 a0	Added additional information regarding ICW, and updated contact details.	Stuart Wadley	03/05/26

<b>DISTRIBUTION LIST</b>
--------------------------

**ELECTRONIC COPIES**

Name/Location/Position	Organisation
Master Copy	Lerwick Port Authority
<b>SHIPPING AGENTS</b>	
Agency Manager	Verton Cory
Agency Manager	GAC Shipping (UK) Limited
Agency Manager	Graypen Limited
Agency Manager	Global Port Services
Agency Manager	Maramar Marine Services Limited
Agency Manager	Ffolkes Offshore Limited
Agency Manager	D & B Shipping
Managing Director	LHD Limited
Base Manager	Peterson (UK) Limited
Manager	Northern Isles Freightways
Agency Manager	ASCO Shipping Limited
Agency Manager	Clarksons Port Services
Agency Manager	Denholm Port Services Limited
<b>PORT USERS AND REPRESENTATIVES</b>	
Office Manager	Shetland Fishermen's Association
Services Manager	Serco NorthLink Ferries
Ports and Harbours – Ferry Services	Shetland Islands Council
Managing Director	Scottish Sea Farms
Managing Director	Pelagia Shetland
The Secretary	Bressay Boating Club
The Secretary	Lerwick Boating Club
The Secretary	Lerwick Marina
<b>AUTHORITIES</b>	
MCA – HM Coastguard	MCA – UK Coastguard (Zone 1)
Animal and Plant Health Agency	APHA (Inverurie)
Unit Manager or Senior Environment Protection Officer	SEPA – Regional Office (Lerwick)
<b>WASTE CONTRACTORS</b>	
Managing Director	Aquila Waste Management Ltd
Managing Director	Northwards Limited
Operations Manager	John Lawrie Group
Base Manager	Peterson (UK) Limited
<p>The current version of the Port Waste Management Plan is available to view on the Lerwick Port Authority website via the below link.</p> <p style="color: blue; text-decoration: underline;"><a href="#">Port Waste Management Plan</a></p>	

<b>TABLE OF CONTENTS</b>
--------------------------

<b>1.</b>	<b>INTRODUCTION .....</b>	<b>6</b>
1.1	Background .....	6
1.2	Purpose .....	6
1.3	Objectives.....	6
1.4	Duty of Care .....	7
<b>2.</b>	<b>CONTROL AND IMPLEMENTATION OF PORT WASTE MANAGEMENT PLAN.....</b>	<b>8</b>
2.1	Responsibility .....	8
2.2	Monitoring.....	8
2.3	Plan Review and Consultation .....	8
2.4	Plan Awareness.....	8
<b>3.</b>	<b>TYPE AND QUANTITY OF WASTE RECEIVED.....</b>	<b>9</b>
3.1	Type of Waste .....	9
3.2	Quantity of Waste .....	10
<b>4.</b>	<b>MANAGEMENT OF WASTE.....</b>	<b>11</b>
4.1	Shipping Agents .....	11
4.2	Waste Contractors .....	11
4.3	Waste Carrier Licence .....	11
4.4	Domestic and Operational Waste .....	11
4.5	Special Waste.....	11
4.6	International Catering Waste (ICW) .....	12
4.7	Sewage .....	12
4.8	Minimising Negative Environmental Effects .....	12
4.9	Marinas and Boating Clubs.....	12
<b>5.</b>	<b>WASTE RECEPTION PROCEDURE FOR VESSELS.....</b>	<b>13</b>
5.1	Notification by Vessels.....	13
5.2	Waste Reception Facilities.....	13
5.3	Special Waste.....	14
5.4	International Catering Waste (ICW) .....	14
5.5	Recycling Facilities .....	15
5.6	Reporting Inadequacies .....	15
5.7	Charging.....	15
<b>6.</b>	<b>RECORDS.....</b>	<b>16</b>
6.1	Vessel Notification Forms .....	16
6.2	Contractor Waste Reports .....	16
	<b>APPENDIX 1 - LIST OF CONTACTS .....</b>	<b>17</b>
	<b>APPENDIX 2 - WASTE FACILITY DETAILS AND LOCATION MAPS .....</b>	<b>20</b>
	<b>APPENDIX 3 – ADVANCE NOTIFICATION FOR WASTE DELIVERY TO PORT RECEPTION FACILITIES.....</b>	<b>21</b>

## 1. INTRODUCTION

### 1.1 Background

Lerwick Port Authority was established (as Lerwick Harbour Trust) by Act of Parliament in 1877 and is an independent statutory body governed by its own legislation. It is directed by eleven Board Members, nine of whom are appointed through an open advertisement process, with two ex-officio appointments.

As a Trust Port, the harbour is operated commercially by the Port Authority which, although not publicly funded, is accountable to the wider Shetland community, as well as harbour users.

As the main commercial port for Shetland, the port is home to many commercial vessels such as the fishing fleet and ferries, is a port of call for cruise ships and also provides support for the energy sector, including renewables. Comprehensive, modern facilities serve a wide range of port users at Lerwick Harbour.

The Authority must ensure that the varying requirements of these vessels are met and that all transit the harbour safely and without incident, 24 hours a day, 365 days a year.

### 1.2 Purpose

The Merchant Shipping and Fishing Vessels (Port Waste Reception Facilities) Regulations 2003 (As Amended 2009 and 2016) require ports, harbours, and terminals to adequately manage port waste reception facilities for ship generated wastes. The Regulations implement the EU's Directive 2000/59/EC on port reception facilities for ship generated waste. This plan describes how Lerwick Port Authority complies with this, and other relevant legislation and guidelines, such as the International Convention for the Prevention of Pollution from Ships, 1973, as modified by the Protocol of 1978 (MARPOL 73/78).

The overall aim of the Plan is to encourage vessels to dispose of their waste in accordance with the prevailing legislation, and thereby assist in the prevention of waste entering the sea.

The Plan will also assist with our goals of maximising the recycling of waste, ensuring safe disposal of special waste such as waste oils, and the promotion of environmental awareness amongst port users. In addition, the Plan will also assist the port to meet its obligations under accreditation to ISO 14001:2026.

The Plan is intended for use by all vessels using berths operated by the Authority, by Shipping Agents and by relevant businesses that use the facilities within the Port. It is also intended to assist waste contractors engaged to remove and manage waste from vessels and port operations.

Continued development and implementation of the Plan demonstrates the Authority's ongoing commitment to controlling and managing vessel generated waste in order to protect the environment at sea, and within the Port itself.

### 1.3 Objectives

- To provide facilities and services to handle all waste materials landed by vessels.
- To ensure port users are aware of how to dispose of waste appropriately.
- To comply with relevant legislation.
- To handle vessels' waste in a way that minimises negative environmental effects.
- To promote environmental awareness.

## 1.4 Duty of Care

Waste poses a threat to the environment and to human health if it is not managed properly and recovered or disposed of safely.

The Authority shall ensure that:

- Waste is contained securely to avoid escape.
- Waste is described and labelled properly.
- Waste is transferred only to someone with authority to take it, such as a registered waste carrier and/or licensed waste management facility.
- Appropriate records are kept using transfer notes (see section 6).

The Authority is also alert to, and tries to prevent the non-compliance of others. It is, however, the Master of a vessel's responsibility to ensure that waste is placed in the correct facility. If the waste reception facilities are found to be inadequate or full this should be reported to the berth contact. It should be noted that nothing in this plan should be deemed to extend the duty of care or impose ownership of waste beyond the usual parameters.

In the event that vessels are found to be breaking the law with regards to waste disposal, the Authority shall report such vessels to the MCA.

## 2. CONTROL AND IMPLEMENTATION OF PORT WASTE MANAGEMENT PLAN

### 2.1 Responsibility

The Harbourmaster has overall responsibility for the implementation of the plan.

The HSEQ Manager is responsible for updating this document.

The Superintendents are responsible for checking and storing Waste Notification Reporting Forms received from visiting vessels.

Additional responsibilities are detailed throughout the plan.

### 2.2 Monitoring

As a key service the Authority provides to port users, 'waste management' is subject to internal audit as part of the Health, Safety, Environment and Quality (HSEQ) Management System. The audit process is performed to check actual practices and requirements against the documented arrangements of this plan and related procedures, relevant legislation, and other standards to which the Authority subscribes. Any non-conformances are investigated and corrective actions carried out. Opportunities for improvement may be highlighted to enhance the service, as the Authority strives to continually improve.

### 2.3 Plan Review and Consultation

The Plan shall be formally reviewed every three years in consultation with representatives of regular port users, regulatory authorities and other relevant organisations. The Plan will then be submitted to the MCA for approval. Any significant changes occurring out with the formal review period, that affect the operation and provision of waste facilities, shall be updated in the plan and submitted to the MCA for re-approval within nine months.

### 2.4 Plan Awareness

The plan shall be distributed to representatives of regular port users, regulatory authorities and other relevant organisations as detailed in the distribution list. It is also available on the Authority's website at [www.lerwick-harbour.co.uk](http://www.lerwick-harbour.co.uk).

Irregular or new users of the port shall be informed of waste management procedures via Port Control and Shipping Agents. Details of waste reception facilities are included in the information leaflet available to all visiting yachts and waste facilities are clearly identifiable on quays.

### 3. TYPE AND QUANTITY OF WASTE RECEIVED

Lerwick Port Authority uses a combination of operational experience and historical data to assess the requirement for waste reception facilities.

#### 3.1 Type of Waste

The types of waste are detailed in Appendix 3 and should be used when producing waste receipts.

The following table details the type of vessels regularly visiting Lerwick Harbour:

Fishing	Energy Sector	Industrial	Tourism/ Pleasure	Others
Factory Trawlers	Tankers	Container LOLO	Cruise Ships	Sail Training
Small Inshore Boats	Cable Layer	Bulk Cargo	Visiting Yachts	Passenger RO-RO*
Fisheries Protection	Diving Support	General Cargo	Sailing Ships	Coastguard
Fisheries Research	Pipe Layer	Livestock	Local Boats	Warship
Live Fish Carriers	Seismic	Reefers	Local Yachts	S.I.C Ferries**
Local Fleet	Stand-by/Supply	Freight		
	Anchor Handling	RORO		
	Construction			
	Renewables			
<b>Approximate total number of vessels calling at the Port of Lerwick per year: 5,500</b>				

\* Domestic ferries operate from Holmsgarth Terminal; the ferry company disposes of their waste at alternative ports and have their own Waste Management Plans and recycling strategies.

\*\* Shetland Islands Council Ferries are exempt from notification of waste disposal and manage their own waste through the S.I.C. Port Waste Management Plan.

The following types of waste are regularly landed at Lerwick Harbour:

	Domestic	Operational	Special (as defined by the Special Waste Regulations)	International Catering Waste (ICW)
<b>Examples</b>	Paper	Nets	Oil	Food waste (e.g. scraps, packaging) from vessels which travel outside the UK, Channel Islands and Isle of Man, even if you stocked up for the entire journey in the UK, Channel Islands and Isle of Man.
	Galley waste (excluding ICW)	Maintenance waste (excluding 'Special waste')	Oil contaminated containers and debris	
	Packaging	Wire	Tyres	
	Glass	Scrap	Electrical equipment	
		Dunnage	Paint & containers	
			Batteries	
		Bilge water		

### 3.2 Quantity of Waste

The following table details the quantity of waste handled by Lerwick Port Authority in the last five years: (Note this does not include waste managed by Ships' Agents)

<b>Year</b>	<b>Domestic Waste</b> (KG from Common User Skips)	<b>Operational &amp; Other Waste</b> (KG removed from quayside by LPA)	<b>Waste Oil</b> (Litres)
2021	138,840	78,680	32,295
2022	142,555	70,380	31,215
2023	159,370	122,220	47,720
2024	199,120	145,010	66,895
2025	161,723	175,410	41,082

## 4. MANAGEMENT OF WASTE

### 4.1 Shipping Agents

Shipping Agents should ensure that the vessels they represent are aware of the relevant sections of this Plan and that proper procedures are followed, including the completion of relevant forms.

It is for the Ship's Agent to make necessary arrangements with properly licensed contractors to handle all waste that the vessel may wish to land. At the request of a Ship's Agent, the Harbourmaster/Deputy Harbourmaster can make arrangements on their behalf with the waste contractor.

### 4.2 Waste Contractors

All vessel waste is collected by, or forwarded to, an appropriately licenced waste contractor and/or licensed waste management facility.

### 4.3 Waste Carrier Licence

The Authority holds a waste carrier's license issued by SEPA. This allows Authority personnel to uplift waste from the quayside and deliver it for appropriate disposal.

### 4.4 Domestic and Operational Waste

The Authority provides covered skips for domestic and operational waste from fishing vessels and other vessels not affiliated to an Agent. These are handled by an appropriately licenced waste contractor. Authority personnel monitor these skips and contact the contractor as required, to uplift and dispose of waste.

Authority personnel uplift larger items of operational waste from quaysides and deliver to Shetland Islands Council or other appropriate contractor for disposal. Where possible, this waste is segregated for recycling or re-use, see section 4.8.

The Authority also provides bins which are monitored and emptied as required.

### 4.5 Special Waste

Special waste must be separated from domestic/operational waste and disposed of appropriately, accompanied by a Special Waste Consignment Note from SEPA.

#### 4.5.1. Oil and Oil Contaminated Waste

The Authority provides special bins in strategic locations for the collection of waste oil and oil contaminated waste. Authority personnel empty these bins as required. Larger containers of waste oil are uplifted from the quayside on request. The oily waste is then stored in a bunded area at the Operations Centre (under SEPA exemption notice) and a specialist licensed waste contractor contacted to collect and dispose of when required.

#### 4.5.2. Other Special Waste

Other special waste is uplifted from the quayside by Authority personnel and delivered to the appropriate specialist licensed contractor for disposal. Some items may be stored (under the appropriate conditions) at the Operations Centre until there is sufficient quantity to warrant delivery to, or collection by, the appropriate specialist licensed waste contractor.

#### **4.6 International Catering Waste (ICW)**

International catering waste (ICW) is food waste and packaging from vessels that have arrived from outside the UK, Channel Islands and Isle of Man, and is subject to strict controls on how it should be handled and disposed of. It must not be mixed with domestic waste.

When a vessel lands ICW the procedure detailed in Section 5.4 must be followed.

#### **4.7 Sewage**

It is for vessels themselves, or Ships' Agents, to make suitable arrangements for the disposal of sewage. Contact details for contractors can be found in Appendix 1 or obtained from Port Control.

#### **4.8 Minimising Negative Environmental Effects**

Where possible, the waste uplifted from quaysides is segregated to allow for recycling/reuse, e.g. pallets, 40 gallon drums, tyres, etc.

There are recycling facilities for glass bottles on Victoria Pier. These are provided and serviced by Shetland Islands Council.

#### **4.9 Marinas and Boating Clubs**

Lerwick Marina, Bressay Boating Club and Lerwick Boating Club are all individually responsible for the provision of waste facilities.

## 5. WASTE RECEPTION PROCEDURE FOR VESSELS

### 5.1 Notification by Vessels

Vessels entering Lerwick Harbour, or their Agent, must provide Port Control with a completed Waste Notification Form (WNF). This WNF could be submitted utilising the form found in Appendix 3 or if applicable, via the CERS workbook.

Forms should be submitted to the following timescale:

- Where Lerwick is known to be the next port of call, at least 24 hours before arrival; or
- As soon as possible after the Port of Lerwick as a destination is known; or
- Where the duration of the voyage is less than 24 hours, at latest on departure from the previous port.

Fishing vessels, recreational vessels authorised to carry no more than 12 passengers, and vessels holding an MCA Exemption Certificate, do not have to submit a WNF, unless they meet the CERS Criteria below. They are, however, requested to inform Port Control, either directly or via their Ships Agent, if they intend to land any Special waste or a quantity of waste which cannot be contained in the waste receptacles provided on the quayside.

The UK Consolidated European Reporting System (CERS) is an information management system which has been developed by the MCA and is the UK's designated method of electronic reporting. The current version of the Workbook is available on GOV.UK by searching for "CERS Workbook" using the search function, or by contacting the MCA at [cers3@mcga.gov.uk](mailto:cers3@mcga.gov.uk). All vessels are required to complete the CERS workbook with the exception of:

- a) Ships of less than 300 gross tonnage;
- b) Fishing vessels having a length of less than 45 metres;
- c) Traditional ships having a length of less than 45 metres;
- d) Recreational craft having a length of less than 45 metres;
- e) Warships, naval auxiliaries and other ships owned or operated by the Government of the UK or an EEA State which are used for non-commercial public service.

### 5.2 Waste Reception Facilities

Lerwick Port Authority provides the following waste reception facilities (See details and location in Appendix 2). These are monitored by Authority personnel and emptied as required.

#### 5.2.1. Skips (Domestic and Operational Waste)

Covered skips are provided and are marked with 'Ship's Waste Only'. Skips are placed in locations suitable for all berths.

#### 5.2.2. Bins (Domestic and Operational Waste)

40 gallon litter bins with spring-loaded lids are supplied in large numbers around the waterfront.

#### 5.2.3. Waste Oil Reception Units

Waste oil reception units are situated on quays where vessels regularly carry out maintenance and repair. These are specifically for the collection of waste oil, oil filters and other oil contaminated waste.

Where a waste facility has become contaminated, e.g. oily waste, international catering waste and/or other special waste, the Superintendents should be informed via Port Control so that appropriate disposal/decontamination can be arranged.

### 5.3 Special Waste

When a vessel lands special waste, it must be clearly marked with the vessel's name. Port Control should be notified to arrange removal.

### 5.4 International Catering Waste (ICW)

International catering waste (ICW) is food waste and packaging from vessels that have arrived from outside the UK, Channel Islands and Isle of Man.

Your food waste is ICW even if you stocked up for the entire journey in the UK, Channel Islands and Isle of Man. Food that is still intended to be consumed does not need to be treated as ICW and does not need to be discarded.

ICW includes food waste from vehicles including:

- Cruise ships and ferries.
- Aeroplanes.
- Yachts and boats (private or commercial).
- Armed forces ships and submarines.

ICW includes all food waste, and any items that may have come into contact with food waste including:

- Napkins.
- Food packaging like meal boxes or snack wrappers.
- Disposable cutlery.
- Milk and butter sachets.
- Tea or coffee cups.

ICW is classed as a high-risk category 1 animal by-product (ABP). You must follow rules on handling and disposal to prevent the spread of diseases. You must send ICW for disposal as quickly as possible after the vessel has docked.

For vessels affiliated with a Ships Agent, the Ships Agent will arrange disposal accordingly and provide the Authority with a copy of the waste transfer note (WTN).

For vessels not affiliated with an Agent, the Vessel Owners are responsible for ensuring the following:

**Vessels must:**

- Store ICW in a dedicated container.
- Inform Port Control so that they can arrange collection by a specialist contractor that is appropriately registered and approved by the Animal and Plant Health Agency (APHA).
- Provide the Authority with a copy of the waste transfer note (WTN).

**ICW containers must be:**

- Covered.
- Leak-proof.
- Clearly labelled 'Category 1 Animal By-Product - for disposal only'.
- Cleaned and disinfected with a Defra-approved disinfectant after each use.

The Authority will consider food waste as ICW if you have been outside the UK, Channel Islands and Isle of Man within your last 10 ports of call, unless the below actions have been taken.

Any food waste produced by your vessel while travelling within the UK, Channel Islands and Isle of Man will be considered domestic waste if:

- You empty, clean and disinfect all areas on your vessel that come into contact with food (galley, store rooms).
- Any restocking is done inside the UK, Channel Islands and Isle of Man.
- A [written declaration](#) is completed by the Ships Master (form ABPR 40).
- A copy of the written declaration is provided to the Authority for audit by APHA.

### **Separating recyclable items from ICW.**

You must collect ICW and recyclable items in separate bags or boxes, so that recyclable materials are not contaminated by food waste.

Examples of recyclable items include:

- Plastic bottles.
- Drink cans.
- Magazines and newspapers.
- Clean cardboard packaging.
- Unused drinks cups (check if your waste collector can recycle these).

### **Contaminated recycling.**

You must not recycle any items that have been in contact with any animal products. This includes milk, cheese, butter, yogurt, cream and honey, as well as meat or fish.

For example, a sandwich wrapper or a cup that has contained tea or coffee must be collected as ICW, not recycling.

If a recycling bag is contaminated with any amount of ICW, the whole bag must be treated as ICW.

## **5.5 Recycling Facilities**

There are recycling facilities for glass bottles on Victoria Pier.

## **5.6 Reporting Inadequacies**

If a vessel finds that the waste reception facilities at Lerwick Harbour are inadequate for any reason, the Master or Officer responsible should inform Port Control. The Superintendents shall then investigate the complaint and take corrective action.

If the proper facilities cannot be provided, to the Master's reasonable satisfaction, the ship should inform the Maritime Coastguard Agency.

## **5.7 Charging**

All vessels are required to pay for the provision of waste reception facilities whether they use them or not. This charge shall cover the cost of the disposal of domestic and operational waste only.

Lerwick Port Authority consolidates waste reception costs within the relevant harbour dues.

Details of Harbour charges can be found in the current LPA Harbour Charges Booklet, in addition all charges are published on the company website: [www.lerwick-harbour.co.uk](http://www.lerwick-harbour.co.uk)

**6. RECORDS****6.1 Vessel Notification Forms**

All notifications received are reviewed by the Deputy Harbourmaster and retained for a minimum period of three years.

**6.2 Contractor Waste Reports**

All waste contractors provide the Authority with reports detailing the types and quantities of waste handled. This information is collated and reviewed then retained for a minimum period of three years.

<b>APPENDIX 1 - LIST OF CONTACTS</b>
--------------------------------------

Name	Address	Contact Details
Lerwick Port Authority <i>Port Control</i>	Albert Building Lerwick Shetland ZE1 0LL	Radio: Channel 12 VHF Tel: 01595 692991 Email: info@lerwick-harbour.co.uk

**Agents**

Clarkson Port Services	Matthews Quay Aberdeen Harbour Aberdeen AB11 5PG	Tel: 01224 211 500 Email: aberdeen@clarksons.com lerwick@clarksons.com
Verton Cory	201 Ainslie Avenue Hillington Park Glasgow G52 4HE	Tel: 01324 473382 Email: agency.grangemouth@corybrothers.com
GAC Shipping (UK) Ltd.	Greenhead Base Lerwick Shetland ZE1 0PY	Tel: 01595 880463 (24 hours) Email: agency.shetland@gac.com
Graypen Limited	Ground Floor Building 9 Earls Court Earls Gate Business Park Roseland Hall Grangemouth Stirlingshire FK3 8ZE	Tel: 01324 665333 Email: sullom-voe@graypen.com
D&B Shipping Ltd	Unit 5c Gateway Business Park Beancross Road Grangemouth Falkirk	Tel: 01779 824661 Email: agency@dandbshipping.co.uk
L.H.D Limited	Mair's Quay Holmsgarth Lerwick Shetland ZE1 0PW	Tel: 01595 693768 Email: andrew@lhdshetland.co.uk
Peterson (UK) Ltd	Greenhead Base Lerwick Shetland ZE1 0PY	Tel: 01595 694242 Email: ops@onepeterson.com
Northern Isles Freightways Ltd	Holmsgarth Lerwick Shetland ZE1 0PW	Tel: 01595 692869 Email: operations@streamlinegroup.co.uk

ASCO Shipping Ltd	Seletar Shipping Holmsgarth Quay Lerwick Shetland ZE1 0PW	Tel: 01595 697500 Tel: 01595 694504 (24 Hours) Email: lerwick.agency@ascoworld.com
Denholm Port Services Ltd	Greenhead Base Lerwick Shetland ZE1 0PY	Tel: +44 1595 720 402 Mobile: +44 7718 580 911 Email: george.spasov@denholm-portservices.com
Global Port Services	C/O Northwards Ltd Anderson Base Gremista Lerwick ZE1 0PX	Tel: (44) 7715 055822 E-mail: lerwick@gegrouop.com
Maramar Marine Services Ltd	2 Harbour Buildings Ullapool Harbour Ullapool Ross-shire IV26 2UJ	Tel: 01854 613 316 Mobile: +44 7801 533369 Email: info@maramarine.com
Ffolkes Offshore Ltd	Fjord House 41 Abbotswell Road Aberdeen AB12 3AD	Tel: 01224 953 100 <a href="mailto:operations@ffolkesoffshore.com">E-mail: operations@ffolkesoffshore.com</a>

**Waste Contractors**

Ness Engineering Ltd  (Waste Management, Special Waste, Sewage)	The Brakes Scatness Virkie Shetland ZE3 9JW	Tel: 01950 460714 Email: office@nessengineering.com
Northwards Ltd  (Waste Carrier)	Anderson Base Gremista Lerwick Shetland ZE1 0PX	Tel: 01595 694452 Email: info@northwardsltd.co.uk
Shetland Islands Council Gremista Waste Management Facility	Gremista Lerwick Shetland	Tel: 01595 743960 Email: waste@shetland.gov.uk
Aquila Waste Management Solutions Ltd (Special Waste Disposal)	Vatster Gott Shetland ZE2 9SG	Tel: 01595 840431 Email: office@aquilawaste.com
Peterson (UK) Ltd	Greenhead Base Lerwick Shetland ZE1 0PY	Tel: 01595 694242 Email: ops@onepeterson.com

**Other Contacts**

UK Coastguard (Zone 1)	HM Coastguard Shetland MRCC Knab Road Lerwick Shetland ZE1 0AX	Tel: 01595 692976 Email: zone1@hmcg.gov.uk
Scottish Environment Protection Agency	Charlotte House Commercial Road Lerwick Shetland ZE1 0LQ	Tel: 03000 996 699 Email: NHNI@sepa.org.uk

<b>APPENDIX 2 - WASTE FACILITY DETAILS AND LOCATION MAPS</b>
--

SKIP LOCATION	QUANTITY	CAPACITY	EMPTY SCHEDULE
Victoria Pier	2	12 cubic yards	As required
Albert Wharf	1	12 cubic yards	As required
Alexandra Wharf	1	12 cubic yards	As required
Shearers Quay	1	12 cubic yards	As required
Morrison Dock	1	12 cubic yards	As required
Holmsgarth 5	1	12 cubic yards	As required
Holmsgarth 4	1	12 cubic yards	As required
Holmsgarth 1	1	12 cubic yards	As required
Mair's Quay	1	12 cubic yards	As required
Mair's Pier	3	12 cubic yards	As required
Gremista Quay	2	12 cubic yards	As required
Greenhead Base	2	12 cubic yards	As required
	<b>Total 17</b>		

**Waste Oil Bins are located at:**

**Mair's Pier x 2**  
**Holmsgarth 1 x 1**  
**Morrison Dock x 1**  
**Alexandra Wharf x 1**

Map ID	Location
Map A	Overview of Lerwick Harbour
Map B	Dales Voe & Gremista Quay
Map C	Greenhead Base
Map D	Mair's Pier
Map E	Holmsgarth South & Shearers Quay
Map F	Laurenson Quay & Alexandra Wharf
Map G	Victoria Pier & Albert Wharf

**APPENDIX 3 – ADVANCE NOTIFICATION FOR WASTE DELIVERY TO PORT RECEPTION FACILITIES**

L 151/136

EN

Official Journal of the European Union

7.6.2019

ANNEX 2

**STANDARD FORMAT OF THE ADVANCE NOTIFICATION FORM FOR WASTE DELIVERY TO PORT RECEPTION FACILITIES**

Notification of the delivery of waste to: *(enter name of port of call, as referred to in Article 6 of Directive (EU) 2019/883)*

This form should be retained on board the ship along with the appropriate Oil Record Book, Cargo Record Book, Garbage Record Book or Garbage Management Plan as required by the MARPOL Convention.

1. SHIP PARTICULARS

1.1 Name of ship:	1.5 Owner or operator:
1.2 IMO number:	1.6 Distinctive number or letters:
	MMSI (Maritime Mobile Service Identity) number:
1.3 Gross tonnage:	1.7 Flag State:
1.4 Type of ship: <input type="checkbox"/> Oil tanker <input type="checkbox"/> Chemical tanker <input type="checkbox"/> Bulk carrier <input type="checkbox"/> Container <input type="checkbox"/> Other cargo ship <input type="checkbox"/> Passenger ship <input type="checkbox"/> Ro-ro <input type="checkbox"/> Other (specify)	

2. PORT AND VOYAGE PARTICULARS

2.1 Location/terminal name:	2.6 Last port where waste was delivered:
2.2 Arrival date and time:	2.7 Date of last delivery:
2.3 Departure date and time:	2.8 Next port of delivery:
2.4 Last port and country:	2.9 Person submitting this form (if other than the master):
2.5 Next port and country (if known):	

3. TYPE AND AMOUNT OF WASTE AND STORAGE CAPACITY

Type	Waste to be delivered (m <sup>3</sup> )	Maximum dedicated storage capacity (m <sup>3</sup> )	Amount of waste retained on board (m <sup>3</sup> )	Port at which remaining waste will be delivered	Estimated amount of waste to be generated between notification and next port of call (m <sup>3</sup> )
MARPOL Annex I – Oil					
Oily bilge water					
Oily residues (sludge)					
Oily tank washings					
Dirty ballast water					

Type	Waste to be delivered (m <sup>3</sup> )	Maximum dedicated storage capacity (m <sup>3</sup> )	Amount of waste retained on board (m <sup>3</sup> )	Port at which remaining waste will be delivered	Estimated amount of waste to be generated between notification and next port of call (m <sup>3</sup> )
Scale and sludge from tank cleaning					
Other (please specify)					
MARPOL Annex II – NOXIOUS LIQUID SUBSTANCES (NLS) <sup>(1)</sup>					
Category X substance					
Category Y substance					
Category Z substance					
OS – other substances					
MARPOL Annex IV – Sewage					
MARPOL Annex V – Garbage					
A. Plastics					
B. Food Waste					
C. Domestic waste (e.g. paper products, rags, glass, metal, bottles, crockery, etc.)					
D. Cooking Oil					
E. Incinerator ashes					
F. Operational waste					
G. Animal carcass(es)					
H. Fishing gear					
I. E-waste					

<sup>(1)</sup> Indicate the proper shipping name of the NLS involved.

Type	Waste to be delivered (m <sup>3</sup> )	Maximum dedicated storage capacity (m <sup>3</sup> )	Amount of waste retained on board (m <sup>3</sup> )	Port at which remaining waste will be delivered	Estimated amount of waste to be generated between notification and next port of call (m <sup>3</sup> )
J. Cargo residues <sup>(1)</sup> (Harmful to the Marine Environment – HME)					
K. Cargo residues <sup>(2)</sup> (non-HME)					
MARPOL Annex VI – Air Pollution related					
Ozone depleting substances and equipment containing such substances <sup>(3)</sup>					
Exhaust gas cleaning residues					

Other waste, not covered by MARPOL					
Passively fished waste					

Notes

1. This information shall be used for port State control and other inspection purposes.
2. This form is to be completed unless the ship is covered by an exemption in accordance with Article 9 of Directive (EU) 2019/883

<sup>(1)</sup> May be estimates. Indicate the proper shipping name of the dry cargo.  
<sup>(2)</sup> May be estimates. Indicate the proper shipping name of the dry cargo.  
<sup>(3)</sup> Arising from normal maintenance activities on board.

## ANNEX 3

**STANDARD FORMAT FOR THE WASTE DELIVERY RECEIPT**

*The designated representative of the port reception facility provider shall provide the following form to the master of a ship that has delivered waste in accordance with Article 7 of Directive (EU) 2019/883*

*This form shall be retained on board the ship along with the appropriate Oil Record Book, Cargo Record Book, Garbage Record Book or Garbage Management Plan as required by the MARPOL Convention.*

**1. PORT RECEPTION FACILITY AND PORT PARTICULARS**

1.1. Location/terminal name:	
1.2. Port reception facility provider(s):	
1.3. Treatment facility provider(s) – if different from above:	
1.4. Waste delivery date and time from:	to:

**2. SHIP PARTICULARS**

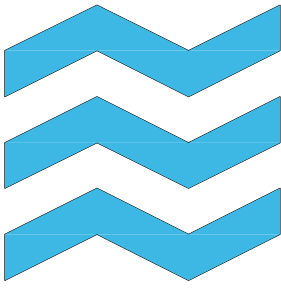
2.1. Name of the ship:	2.5. Owner or operator:
2.2. IMO number:	2.6. Distinctive number or letters: MMSI (Maritime Mobile Service Identity) number:
2.3. Gross tonnage:	2.7. Flag State:
2.4. Type of ship: <input type="checkbox"/> Oil tanker <input type="checkbox"/> Chemical tanker <input type="checkbox"/> Bulk carrier <input type="checkbox"/> Container <input type="checkbox"/> Other cargo ship <input type="checkbox"/> Passenger ship <input type="checkbox"/> Ro-ro <input type="checkbox"/> Other (specify)	

## 3. TYPE AND AMOUNT OF WASTE RECEIVED

MARPOL Annex I – Oil	Quantity (m <sup>3</sup> )	MARPOL Annex V – Garbage	Quantity (m <sup>3</sup> )
Oily bilge water		A. Plastics	
Oily residues (sludge)		B. Food waste	
Oily tank washings		C. Domestic waste (e.g. paper products, rags, glass, metal, bottles, crockery, etc.)	
Dirty ballast water		D. Cooking oil	
Scale and sludge from tank cleaning		E. Incinerator ashes	
Other (please specify)		F. Operational waste	
MARPOL Annex II – NOXIOUS LIQUID SUBSTANCES (NLS)	Quantity (m <sup>3</sup> )/ Name (1)	G. Animal carcass(es)	
Category X substance		H. Fishing gear	
Category Y substance		I. E-waste	
		J. Cargo residues (2) (Harmful to the Marine Environment – HME)	
		K. Cargo residues (2) (non-HME)	
Category Z substance		MARPOL Annex VI – Air Pollution related	Quantity (m <sup>3</sup> )
OS – other substance		Ozone-depleting substances and equipment containing such substances	
MARPOL Annex IV – Sewage	Quantity (m <sup>3</sup> )	Exhaust gas-cleaning residues	
		Other waste, not covered by MARPOL	Quantity (m <sup>3</sup> )
		Passively fished waste	

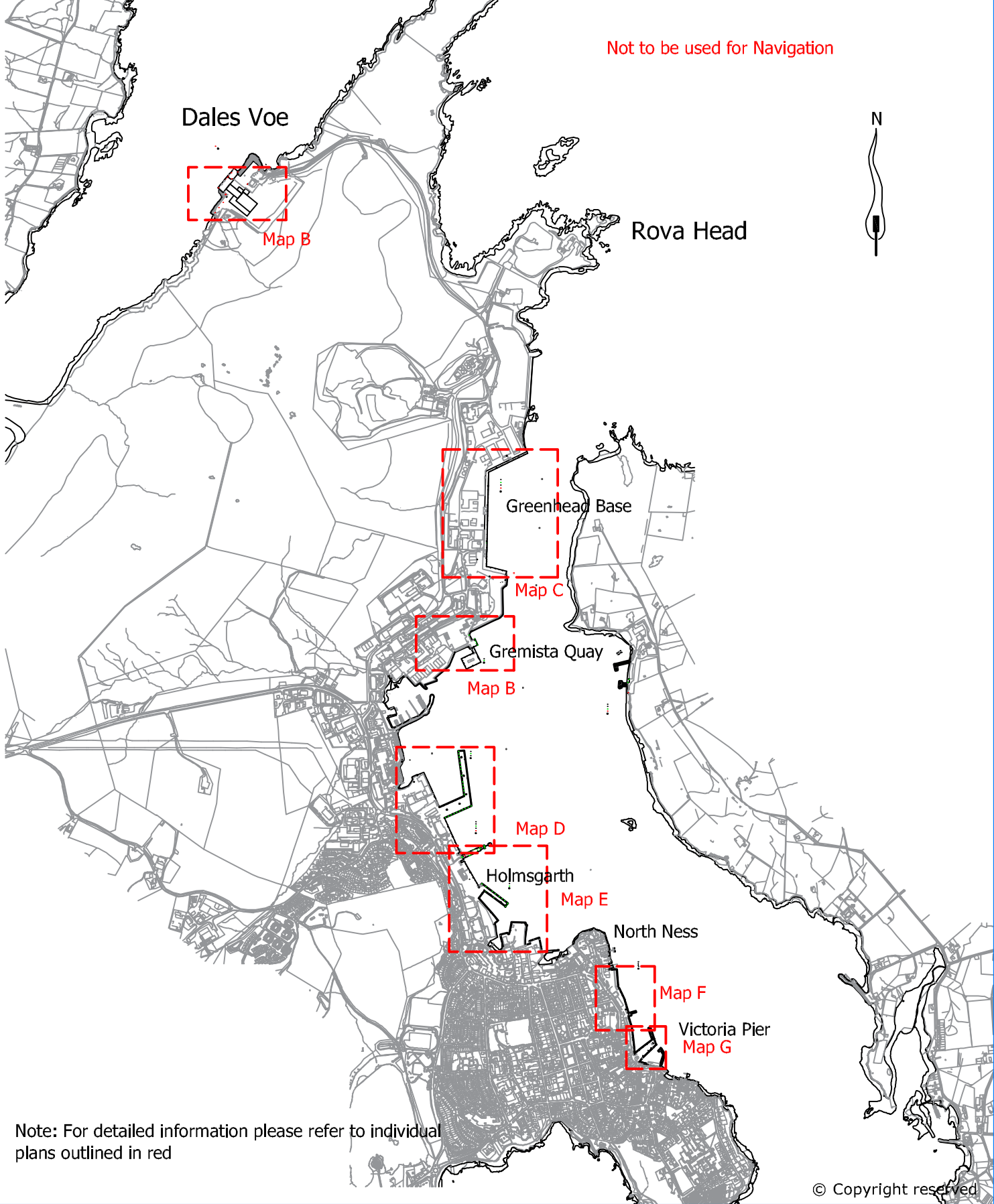
(1) Indicate the proper shipping name of the NLS involved.

(2) Indicate the proper shipping name of the dry cargo.

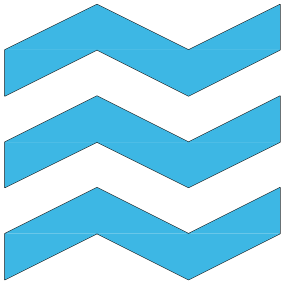


title: <b>Waste Management Plan</b>	
description: Waste Facilities	
description (cont): Map A - Overview of Lerwick	
drawing no: WMP A	
scale: 1:25,000	by: AMS

<b>Lerwick Port Authority</b> Albert Building Lerwick Shetland ZE1 0LL Tel. 01595 692991 www.lerwick-harbour.co.uk
date: <b>May 2024</b>



Note: For detailed information please refer to individual plans outlined in red



title: <b>Waste Management Plan</b>	
description: Waste Facilities	
description (cont): <b>Map B - Dales Voe and Gremista Quay</b>	
drawing no: WMP B	

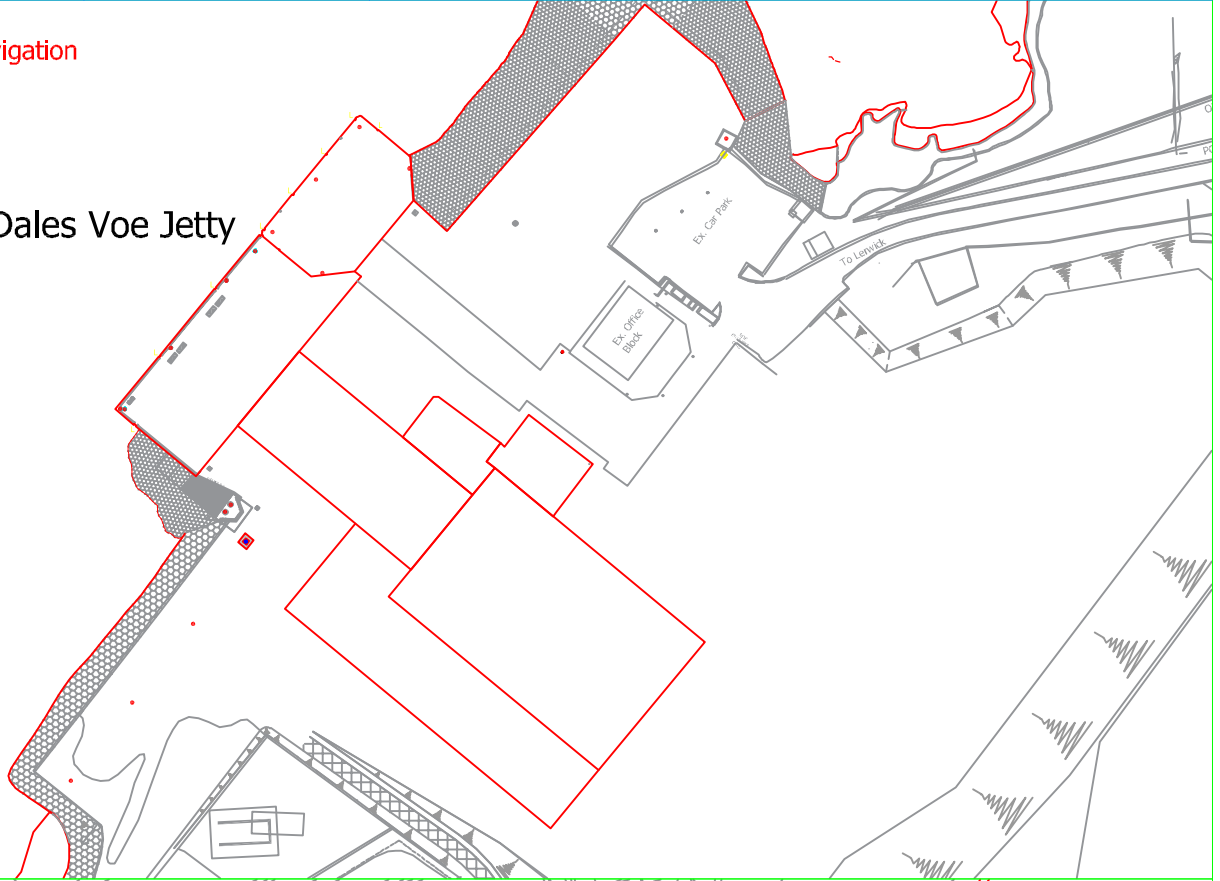
**Lerwick Port Authority**  
Albert Building  
Lerwick  
Shetland ZE1 0LL  
Tel. 01595 692991  
www.lerwick-harbour.co.uk

scale: 1:2,500	by: AMS	date: May 2024
-------------------	------------	-------------------

Not to be used for Navigation



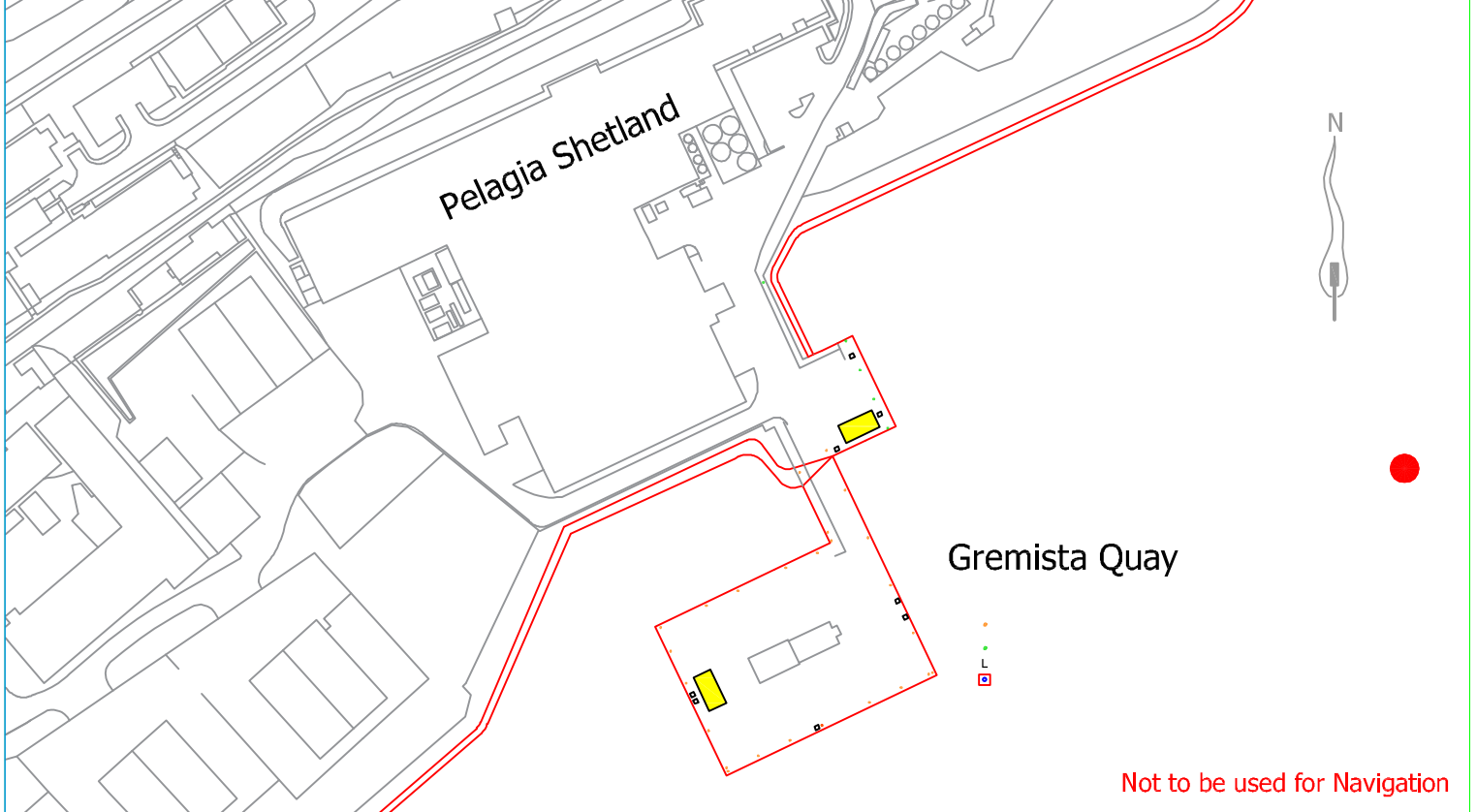
Dales Voe Jetty



Pelagia Shetland

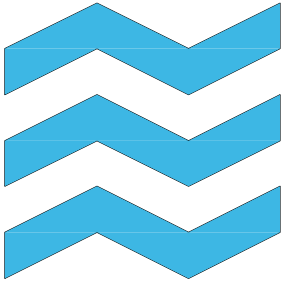


Gremista Quay



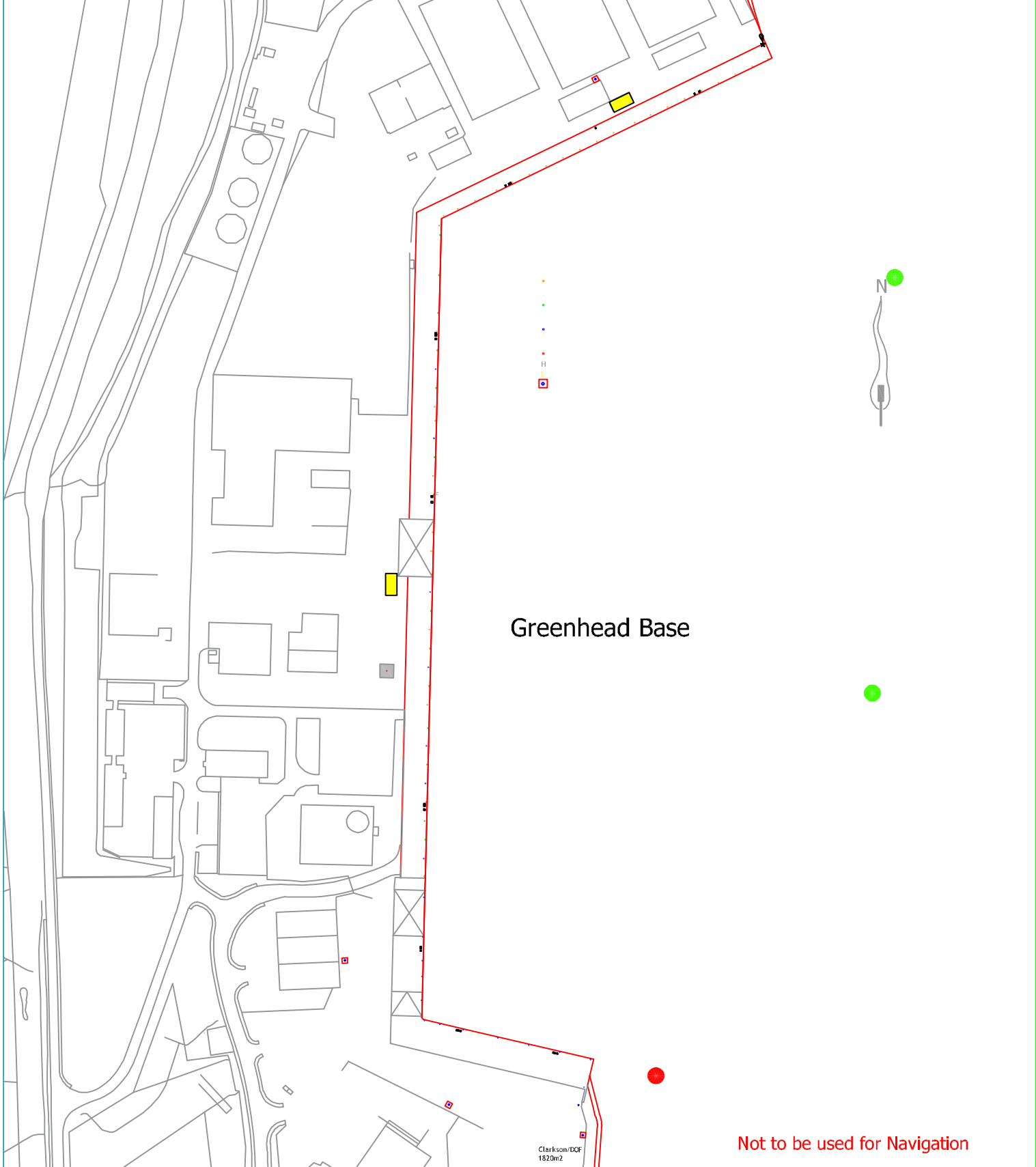
Position of Skip

Not to be used for Navigation



title: <b>Waste Management Plan</b>	
description: Waste Facilities	
description (cont): Map C - Greenhead Base	
drawing no: WMP C	
scale: 1:3000	by: AMS

Lerwick Port Authority	
Albert Building	
Lerwick	
Shetland ZE1 0LL	
Tel. 01595 692991	
www.lerwick-harbour.co.uk	
date: May 2024	



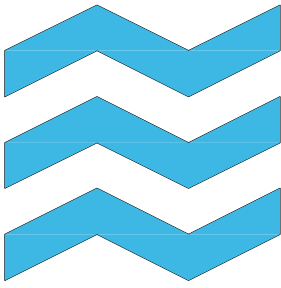
Not to be used for Navigation



Position of Skip

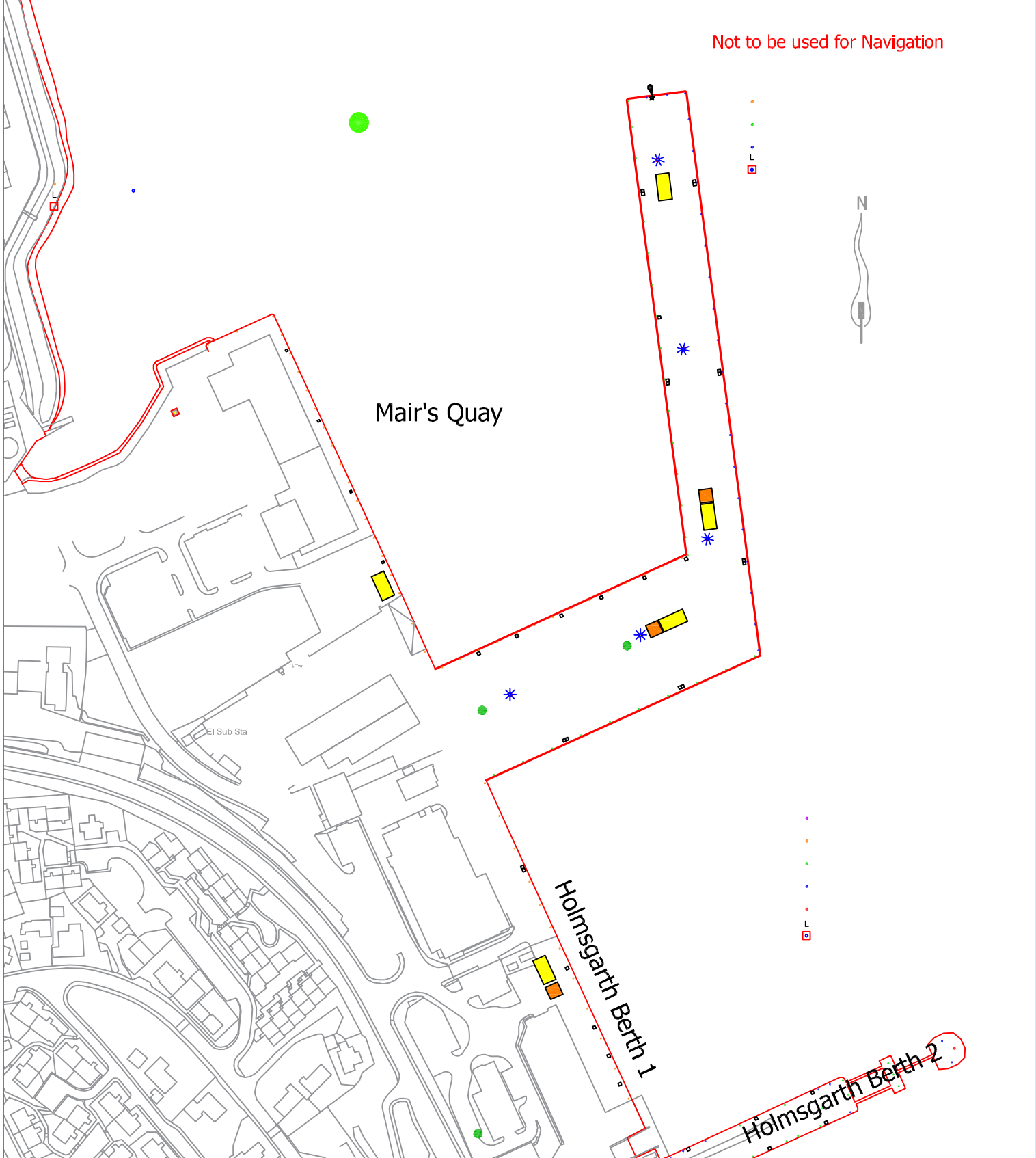


Position of Waste Oil Bin



title: <b>Waste Management Plan</b>	
description: Waste Facilities	
description (cont): Map D - Mairs & Holmsgarth	
drawing no: WMP D	
scale: 1:2500	by: AMS

Lerwick Port Authority	
Albert Building	
Lerwick	
Shetland ZE1 0LL	
Tel. 01595 692991	
www.lerwick-harbour.co.uk	
date: May 2024	



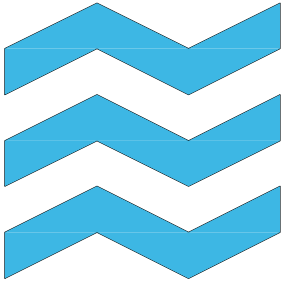
Position of Skip



Position of Waste Oil Bin

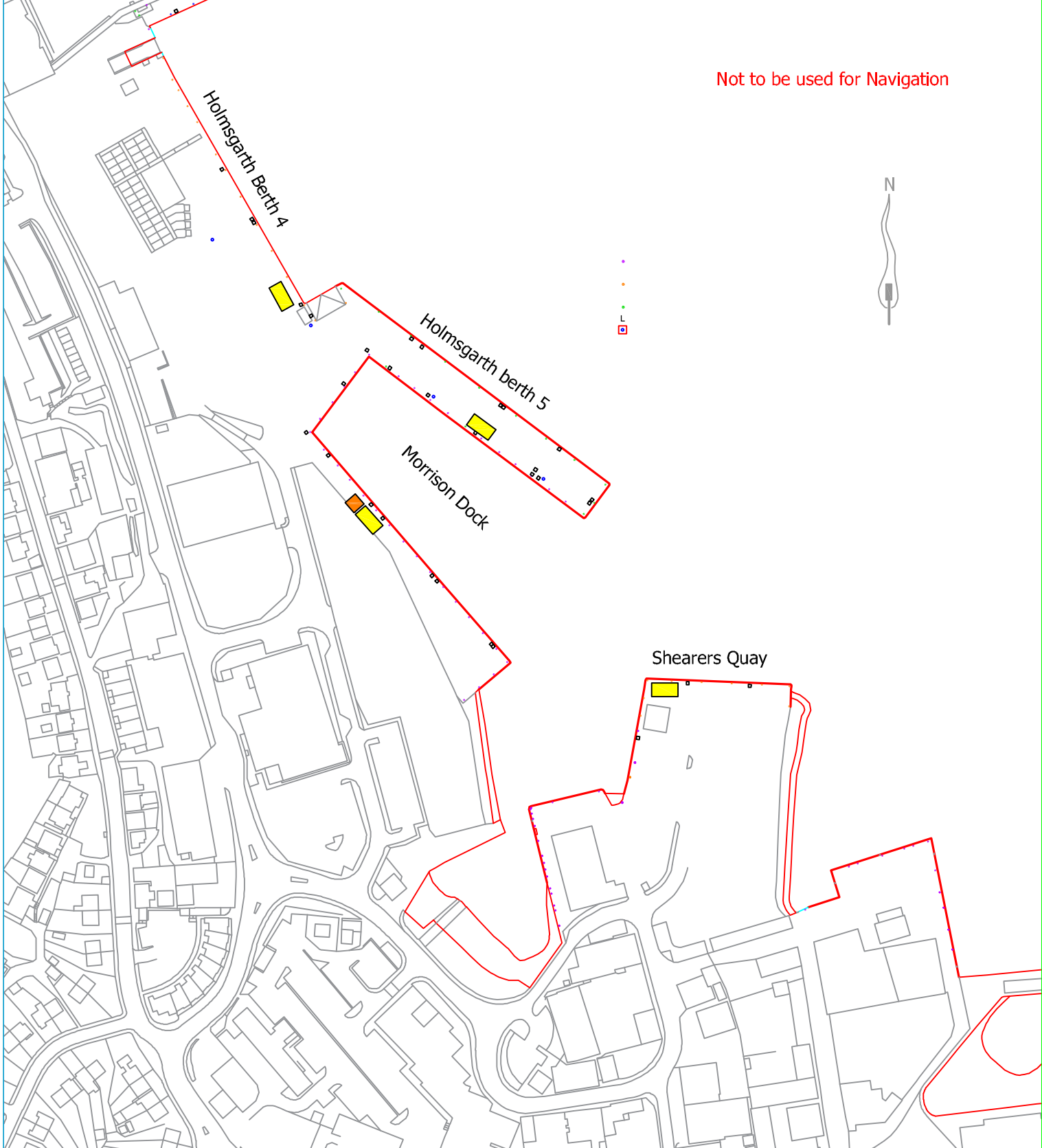


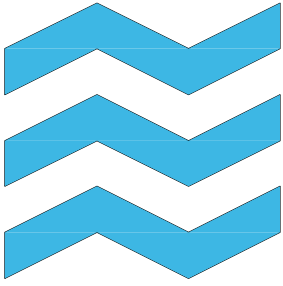
Position of Waste Bin



title: <b>Waste Management Plan</b>	
description: <b>Waste Facilities</b>	
description (cont): <b>Map E - Holmsgarth &amp; Shearers</b>	
drawing no: <b>WMP E</b>	
scale: <b>1:2500</b>	by: <b>AMS</b>

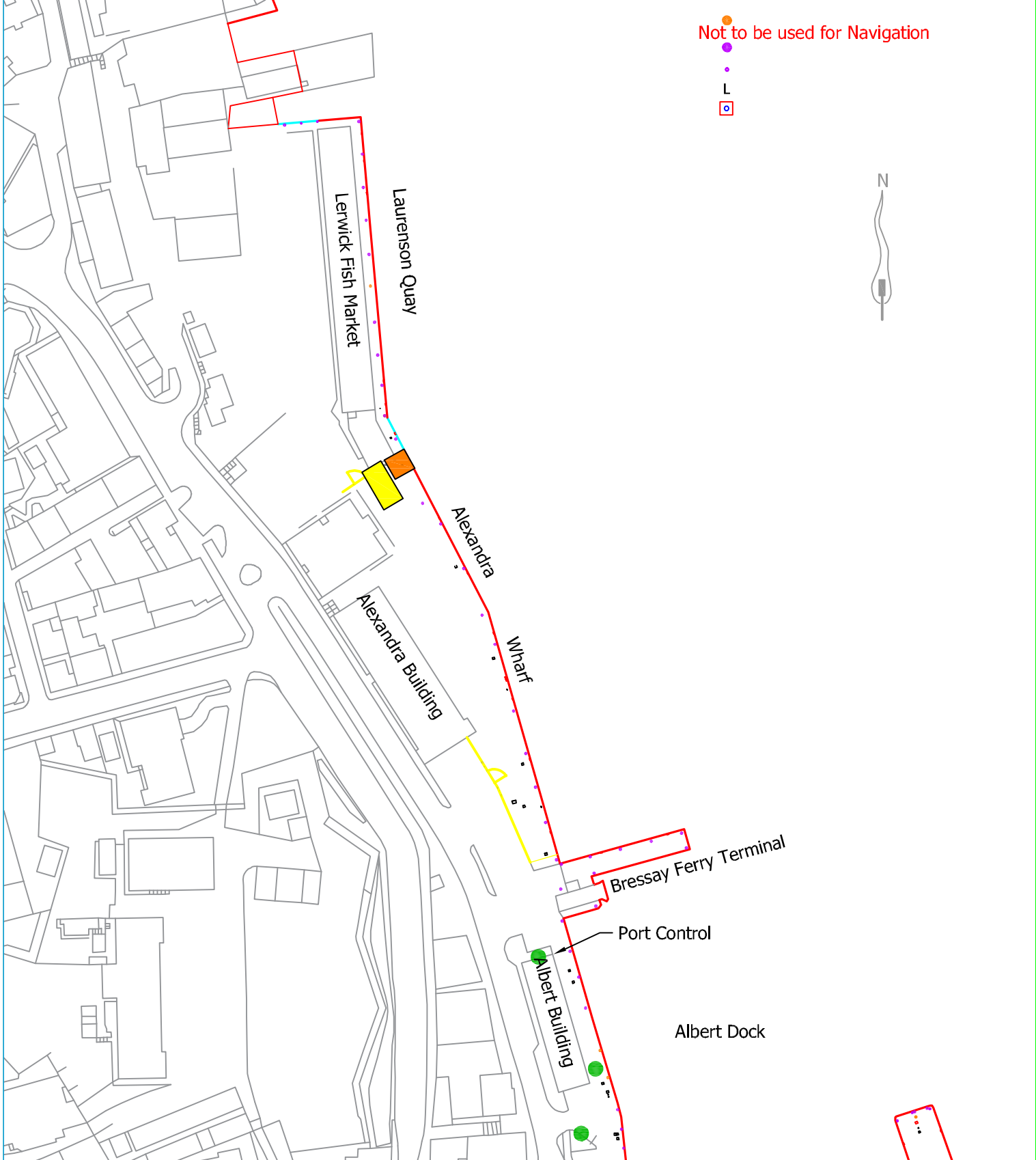
<b>Lerwick Port Authority</b> <b>Albert Building</b> <b>Lerwick</b> <b>Shetland ZE1 0LL</b> Tel. 01595 692991 www.lerwick-harbour.co.uk	date: <b>May 2024</b>
--	-----------------------





title: <b>Waste Management Plan</b>	
description: Waste Facilities	
description (cont): Map F - Laurenson & Alexandra	
drawing no: WMP F	
scale: 1:2500	by: AMS

Lerwick Port Authority Albert Building Lerwick Shetland ZE1 0LL Tel. 01595 692991 www.lerwick-harbour.co.uk
date: May 2024



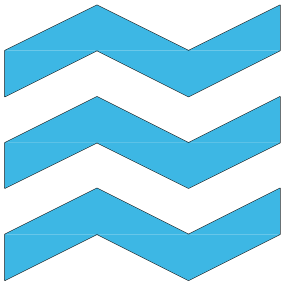
Position of Skip



Position of Waste Oil Bin

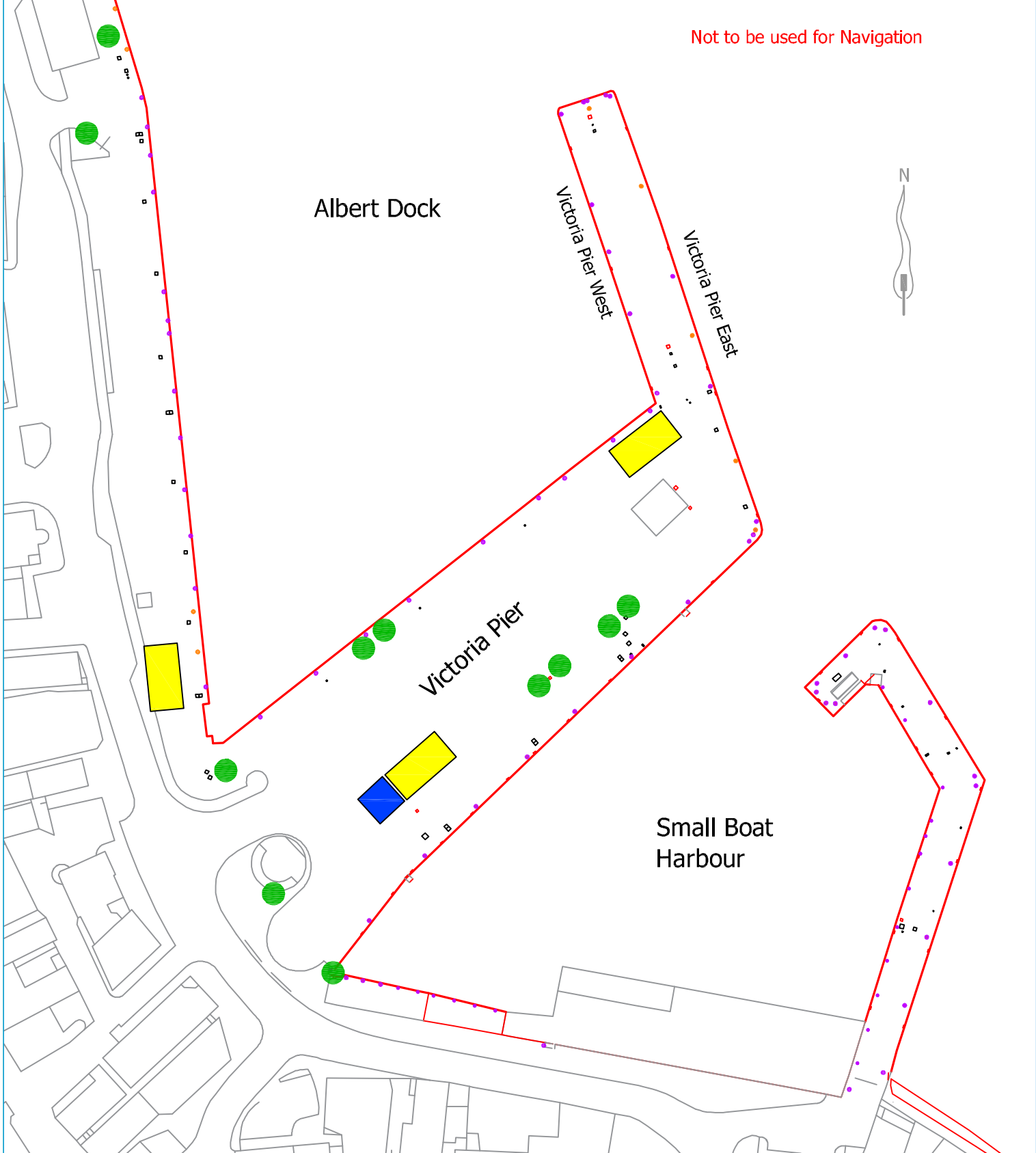




Position of Waste Bin



title: <b>Waste Management Plan</b>	
description: Waste Facilities	
description (cont): Map G - Albert & Victoria	
drawing no: WMP G	
scale: 1:2500	by: AMS

<b>Lerwick Port Authority</b> Albert Building Lerwick Shetland ZE1 0LL Tel. 01595 692991 www.lerwick-harbour.co.uk
date: <b>May 2024</b>



 Position of Skip	 Position of Waste Oil Bin	 Position of Waste Bin	 Position of Recycling Unit
© Copyright reserved			